

ADMISSIONS POLICY PART 2 2021-22

Part Two – Frederick Gent School

This section of the Admissions Policy explains how the overarching Two Counties Trust Admissions policy applies in Frederick Gent School, including how admissions are prioritised.

1. Introduction to the school

Frederick Gent School aspires to be outstanding in all aspects and is committed to quality, care and success in all that it does. The school continually strives to improve and works hard to ensure that every student has a happy, successful and memorable time at the school. We are proud of our achievements and proud of our progress, and are confident that together as a school and wider community we will continue to set, and meet, the highest standards possible as we aim to make the difference that enables us to be outstanding.

Our vision at Frederick Gent School is to provide a quality teaching and learning experience, outstanding pastoral care and success for all. We do this within a well-ordered community drawn from all cultures and backgrounds, where we cultivate traditional values of respect, caring for each other and self-discipline, while celebrating our diverse talents, abilities and cultures. High standards of dress, behaviour and manners also sit alongside high levels of attendance and punctuality.

We want every student to have high aspirations, the ambition to achieve their best and the opportunity to play a full part in the life of the school. A broad and balanced education and a wide range of extra-curricular activities enable all our students to make rapid academic progress and grow into successful, caring and responsible young adults.

Ultimately, we want all our students to be personable and motivated to learn, with a keen appreciation of moral values, a lively sense of purpose and a justified pride in themselves.

2. Planned Admission Number

The Planned Admission Number (PAN) in this school is:	180
--	------------

3. Criteria for prioritising admissions in Frederick Gent School

The following criteria, in the order listed, will be used to allocate places if there are more applications than places available:

- a. Looked After children and children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
- b. Children living in the normal area (see note one) served by the school at the time of application and admission who have brothers or sisters (see note two) attending the school at the time of application and admission.
- c. Children living in the normal area (see note one) served by the school at the time of application and admission.
- d. Children not living in the normal area (see note one) served by the school but who have brothers or sisters (see note two) attending the school at the time of application and admission.
- e. Other children whose parents have requested a place.

Children with Education, Health and Care Plans (EHCP) have a different admission process. If a child has an EHCP or parents are in the assessment process, it is important to have a discussion with the Headteacher about what to do next. There is more information in Part 1 of this policy.

In the event that there are more applications than places available, Frederick Gent School may need to ask for proof of the following when applying the criteria for prioritising admissions:

- Address
- Child's date of birth
- Copy of an adoption order, residence order or special guardianship order and a letter from the Local Authority that last looked after the child confirming that (s)he was looked after immediately prior to that order being made.

4. Significant Change of Circumstances

If a change of circumstances takes place after the closing date for applications but before all places have been allocated, then the change of circumstances will be taken into account within the allocation process.

If a change of circumstances takes place after all places at the school have been allocated the application will be added to the waiting list in a position which reflects the published priority criteria.

5. Appeals

When an application for a place at this school is unsuccessful, information about appealing the decision can be found here:

<https://www.derbyshire.gov.uk/education/schools/school-places/appeals/appeals.aspx>

6. Definitions

A looked after child is a child who is in the care of a local authority in England, or is being provided with accommodation by the local authority in England in the exercise of their social services functions.

A child is regarded as having been in state care in a place outside of England if they were accommodated by public authority, a religious organisation or any provider of care whose sole purpose is to benefit society.

7. Note One/Note Two

Note one

'Living in the normal area' is defined as the child having settled full-time residence in a property which is the child's only or main residence. Documentary evidence including proof of actual permanent residency at the property concerned may be required for example council tax or utility bills, sale or rental agreements.

We reserve the right to withdraw any offer of a school place which has been obtained as a result of misleading or fraudulent information.

Please note a place cannot be guaranteed for any child, even those living in a school's normal area.

Note two

The term brother or sister includes:

- a half brother and/or a half sister
- a legally adopted child being regarded as a brother or sister
- a step-brother and/or step--sister residing in the same family unit

Document management

Review cycle:	Every year
Next review due:	September 2020
Policy owner	Governance & Compliance Officer